

2023 Annual Report Form for AIS SIGs

2021 Annual Report Form for AIS Chapters

All AIS Communities (SIGs, Chapters, and Colleges) are required to submit an annual report to remain in good standing. The process also provides the association with an opportunity to recognize AIS Communities doing an outstanding job of supporting the mission of AIS through the advancement of knowledge and the promotion of excellence in the practice and study of information systems.

AIS Annual Reports cover a calendar year (January through December 2021); all activities meeting the recognition criteria must have occurred during the reported time period. Reports from previous years are available on community microsites or by emailing aiscommunities@aisnet.org.

There are two parts to the Annual Report, required criteria and additional criteria. To earn Outstanding Community recognition, communities must meet all required criteria and earn 100 points from the additional criteria categories.

***The submission deadline is March 7, 2022
for reports on activities held January 1- December 31, 2021.***

You may save your submission at any time and continue later by selecting SAVE. An email will be sent to you with a link to resume your annual report submission.

Chapter name

IT in Health Care (SIG Health)

Report Submitted by:

Haijing Hao

Your E-mail Address

hhao@bentley.edu

Please upload your current bylaws. Alternately, please provide a link to your bylaws below.



SIG-Health_Bylaws.pdf

Link to bylaws online:

http://www.aissighealth.com/wordpress/wp-content/uploads/2007/06/SIG-Health_Bylaws_3-15-2012_Revision.pdf

Required Criteria

Current Officers

Please provide information for your current officers (president, vice-president, secretary, treasurer or equivalents). Officer terms may be no more than three years.(AIS bylaws, Section 8.4; AIS Community bylaw template Article V, Section 1)

Points toward the Outstanding Chapter will be awarded for each appropriate officer turnover entered below.

Additional Criteria

Chapter Representation

Chapter representation at AIS events
(5 points each, 10 points maximum)

Community Leaders Meeting - August

Member Connect at AMCIS

Member Connect at ICIS

File Upload #1



HITS_2023_Panama_Aug_11.pdf



Newsletter Fall 2023.pdf



SIGHealth_Facebook_Group_... .pdf



SIGHealth_LinkedIn_2023.pdf



SIGHealth_Website_CallForP... .pdf

Please describe recruitment campaigns implemented in 2021 to encourage membership in your chapter.

SIG Health officers have attended AMCIS and ICIS Membership Connect and Welcome New Members' event to introduce SIG Health to AIS members and encourage them to join us.

AIS has compiled [a resource guide for Doctoral Students](#) to encourage new methods of engagement within the association.

To be included in the resource guide, please share which of the following programs your chapter has established for Doctoral Students:

Complimentary SIG membership

Complimentary or reduced workshop registration

What type of Diversity and Inclusion activities or considerations has your chapter incorporated during 2021? In your response, please include what aspects of diversity or inclusion are

important to your community.

In 2023, SIG Health hosted the Health Information Technology Symposium (HITS), formerly known as the SIG-Health Pre-ICIS Workshop, with the theme 'The Deep Waters of Healthcare IT.' The event invited six women of color from the Health IS field to share their professional challenges and growth.

The form was easy to complete 4 / 5

I was able to complete this report in a reasonable amount of time 4 / 5

AIS Community Leader Roster Template - SIGs and Colleges - 2023 Ann

Questions? Please email aiscommunities@aisnet.org for assistance.

Please a

First Name	Last Name	Organization/University	Email Address	2023 Officer Title
Renee	Pratt	Auburn University	rpratt@auburn.edu	President
Michael	Dohan	Lakehead University	msdohan@lakeheadu.ca	President-Elect
Jim	Ryan	Worcester Polytechnic Institute	jryan@wpi.edu	Immediate Past-President
Haijing	Hao	Bentley University	hhao@bentley.edu	Secretary
Kaushik	Ghosh	Suffolk University	kghosh@suffolk.edu	Treasurer

Annual Reports

Add 2023 Officer Information here.

Please add 2024 Officer

Term Start Date	Term End Date	Should AIS send a Certificate recognizing this service role/term?	2024 Officer Title	Term Start Date
Sept. 1, 2022	Aug 31 2024	Yes		
Sept. 1, 2022	Aug 31 2024	Yes		
Sept. 1, 2022	Aug 31 2024	Yes		
Sept. 1, 2021	Aug 31 2023	Yes		
Sept. 1, 2022	Aug 31 2024	Yes		

Information here.

**Should this person
have administrative
access for the group
site?**

Term End Date





Editor's Notes...

End of Fall Greetings!

As we close out 2023, I would like to extend a sincere thank you to all of our SIGHealth officers who made all the functions of our SIG work this past year. As a result of all of their efforts in 2022, we were named an AIS Outstanding SIG again in 2023.

We have several SIGHealth feature articles highlighted in our 2021 newsletter. Our first article is a listing of the criteria designating an outstanding SIG. We also have a current listing of the SIGHealth officer information. The other feature articles in this issue are the winners of the 2023 Best Paper Awards Published in 2022, the SIGHealth research submissions from the AMCIS 2023 Conference, and the SIGHealth minitracks scheduled for the upcoming AMCIS 2024 in Salt Lake City, Utah, USA.

On a side note, our upcoming AMICS 2024 provides an opportunity to highlight your research. I encourage all SIGHealth members to visit the AMCIS 2024 conference Website to help make AMCIS 2024 an outstanding conference. The SIGHealth Board encourages all our community to participate as funding and schedules allow.

In closing, I would like to continue the call to the SIGHealth membership for help in identifying SIGHealth resources. I hope you will share your practitioner and research experiences with other SIGHealth members through contributions to your newsletter. Please use our Gmail account (sighealthnewsletter@gmail.com) to expedite your submissions. Content received will appear in the up-coming issue and timely material can be added to the SIGHealth Website or bundled into a special newsletter issue. Suggested content categories are:

- News about SIGHealth members (up to 300 words)
- We welcome SIGHealth related essays (about 900 words) from industry professionals.
- News and approaches to teaching e-health (up to 1800 words)
- “How to’s” on research methods, getting papers published, reviewing papers, etc.
- Any other announcements (up to 300 words for each item).

In the meantime, please remember to re-designate your membership in SIGHealth when you renew your AIS membership. This newsletter issue also highlights upcoming networking and publishing opportunities for regional and international workshops and conferences, with more details posted via <http://www.aissighealth.com>.

Warm regards,

Jim Ryan, Ph.D.

sighealthnewsletter@gmail.com





Feature Articles...

Outstanding SIG and Election Results...

Jim Ryan

We had another productive year with SIGHealth receiving the AIS Outstanding Chapter Award for the ninth year in a row (e.g., 2014 to 2022). Outstanding Communities are recognized each year online, through AIS electronic publications, and at AIS conferences. The following criteria is used to identify the Outstanding Communities for 2022:

Required Criteria for AIS Special Interest Groups and Colleges
1. Host one activity, meeting, or event open to all AIS members.
2. Conduct one Annual General Meeting (AGM).
3. Conduct at least one Executive Committee Meeting.
4. Submit the Annual Report on or before March 1, 2023
5. All officer positions listed in the group bylaws must be filled on December 31, 2022. Please see your community bylaws for the list of officer positions.

Additional Criteria	Value	Maximum Per Category
A. Maintained healthy community governance with regular leadership rotation. Officer terms may be no more than three years.	5 points per new officer installed	15
B. Organized and ran a track or workshop at an AIS or AIS affiliated conference or hosted a webinar, seminar, or other conference.	15 points per event	45
C. Sent representative to AIS Community Leaders meetings.	5 points per event	10
D. Sent representative to AIS Member Connect events.	5 points per event	10
E. Published one or more academic journal issues or special collections in the eLibrary during the reporting year.	15 points per event	30
F. Hosted annual awards or recognition program for members of the SIG, Chapter, or College.	5 points per award	15
G. Provided scholarships or grants to support participation in AIS or AIS affiliated events.	5 points per scholarship	15
H. Communicated with all members and other interested individuals to promote the activities of community.	5 points per communication	15
I. Implemented membership recruitment campaign.	10 points	10
K. Updated the Community website within the past calendar year.	5 points	5

Bonus Questions (5 points each)

- What diversity and inclusion activities or considerations has your community incorporated during 2022?
- Please share any initiatives your community has undertaken to address the AIS Grand Vision Challenge.
- Have you introduced new initiatives to expand global outreach, such as conferences or workshops at regional conferences, webinars held in various time zones?

Thank you all for being a part of the SIGHealth community and best wishes for a fantastic 2024.

The following are the contact information for the current SIGHealth elected officers. Congratulations to Haijing Hao on her re-election as Secretary.



Immediate Past-President	Jim Ryan	<i>jryan@wpi.edu</i>
President	Renée Pratt	<i>renee.pratt@rprattphd.com</i>
President-Elect	Mike Dohan	<i>msdohan@lakeheadu.ca</i>
Secretary	Haijing Hao	<i>haohaijing@gmail.com</i>
Treasurer	Kaushik Ghosh	<i>kghosh@suffolk.edu</i>

Best Paper Awards 2023...

Jim Ryan

SIG-Health again sponsored a Best Published Paper Award, awarding a Junior and a Senior Researcher category recipient as well as a Meritorious Mention. Junior Researchers are first authors who are students at the time the paper was published, while all other first authors will be considered to be a Senior Researcher. All papers considered were published during 2020, where recipients are current SIGHealth members. The judging criteria on innovation, impact, implementation, and appeal was established in 2014.

Review Criteria:

Innovation:

Are new strategies and/or approaches described?

Do they improve current practices?

Do they enhance knowledge?

Impact:

Does the paper address a real problem?

Is the problem solved or diminished?

Is a significant part of an organization, population or the world impacted?

Implementation:

Is the innovation operational?

What is the breadth of the implementation?

Is the approach/knowledge applicable to others?

Appeal and Readability:

Is there broad interest in the problem across industries and cultures?

Will the paper appeal to SIG-Health membership?

Is the paper brief, clear, and to the point?

Many thanks to the review committee who scored the submissions this year from SIGHealth members.

The 2023 senior research award recipients were:

Best Published Paper – Adriane Randolph, Stacie Petter, Veda Storey, & Melody Jackson for their 2022 published paper “Context-aware user profiles to improve media synchronicity for individuals with severe motor disabilities,” *Information Systems Journal*, 32(1), <https://doi.org/10.1111/isj.12337>.

The 2023 junior research award recipients were:

Best Published Paper – Mohamed Abouzahra, Dale Guenter, & Joseph Tan for their 2022 published paper “Exploring physicians’ continuous use of clinical decision support systems,” *European Journal of Information Systems*, DOI: 10.1080/0960085X.2022.2119172 .



AMCIS 2023 SIGHealth Minitracks...

Rich Klein

In the paper sessions, we had 27 research presentations in the Healthcare Informatics & Health Information Technology Track (SIGHealth) for AMCIS in Panama City. Many thanks to all the authors, minitrack chairs, session chairs, and paper reviewers for their time, efforts, and contributions.

AMCIS 2024 SIGHealth Minitracks...

Rich Klein



We hope you will make plans to attend AMCIS 2024 in Salt Lake City, Utah, USA. AMCIS 2024 aims to address the pressing challenges surrounding digital equity and social entrepreneurship. In an increasingly interconnected world, the issue of digital equity remains a critical concern, with significant disparities in access to technology and digital resources, particularly in marginalized communities. Ensuring equal opportunities for all individuals to participate in the digital age becomes crucial in fostering inclusive growth and social progress. Additionally, as we delve into the realm of social entrepreneurship, we confront the complexities of creating sustainable business models that prioritize social impact, aiming to effect positive change in local and global communities. By acknowledging these challenges and collectively exploring solutions, this conference seeks to pave the way for a more equitable and socially conscious digital future. SIGHealth is sponsoring the Healthcare Informatics & Health Information Technology Track, composed of eight mini-tracks. The following is a listing of the track and minitrack descriptions, along with the respective chairs.

Digital Resources for the Ageing Society

All developed economies face the challenge of aging societies. Not only is the percentage of the elderly within the population growing, they are also getting older than generations before. This trend puts tremendous pressure on social and healthcare systems around the world. Digital resources (wearables, apps, websites, virtual discussion groups, social media etc.) provide a perspective to enable seniors to live longer in self-contained circumstances than today.

The minitrack addresses these challenges and opportunities by providing a forum to share high quality research on all aspects of digital resources which benefit the aging society. We welcome empirical and conceptual work as well as design science papers. All research which adds to our understanding how digital resources are accepted and used by seniors and what benefit they provide is in scope of the minitrack.

Heiko Gewald, Neu-Ulm University of Applied Sciences, heiko.gewald@hnu.de

Doug Vogel, Harbin Institute of Technology, vogel.doug@gmail.com

Karoly Bozan, Duquesne University, bozank@duq.edu

Digital Transformation in Healthcare

The concept of digital transformation emphasizes the use of technology to alter the firm's value proposition. This in turn necessitates various changes in the organization, including but not limited to business processes, strategies, approaches to governance and others. In the context of healthcare, digital transformation can entail novel approaches to delivering care driven by consumerism as well as the need to improve patient outcomes, including those related to patient-centered care or patient engagement.



This minitrack aims to develop a comprehensive view of how patient outcomes and healthcare experiences can be improved through digital transformation. Potential topics for this minitrack include those related to patient experience, care providers, payers, and other key entities in the healthcare value chain; strategic, managerial, and governance-related issues associated with digital transformation; cultural transformations impacted by healthcare IT that influence patient outcomes; and others. This minitrack will consider a variety of empirical or conceptual submissions.

Michael Dohan, Lakehead University, msdohan@lakeheadu.ca

Christopher Califf, Western Washington University, califfc@wwu.edu

Josep Tan, McMaster University, tanjosep@mcmaster.ca

Healthcare Analytics

Big Data, AI, and healthcare informatics are among the most exciting and promising emerging information systems today, and Healthcare Analytics is at the intersection. As such, it represents an expanding and potentially fruitful areas for IS research. We believe that this mini-track can serve as both an outlet for researchers to present their completed and preliminary projects and a forum for discussing the future direction of this stream of research. Because of the attractiveness and timeliness of the subject, we expect to see a large number of quality submissions to this mini-track, and accepted papers will likely draw significant interests among AMCIS attendees.

C. Derrick Huang, Florida Atlantic University, dhuang@fau.edu

Ravi S. Behara, Florida Atlantic University, rbehara@fau.edu

Jahyun Goo, Florida Atlantic University, jgoo@fau.edu

Role of Technology in Improving Healthcare Delivery Processes (SIGHealth)

Healthcare organizations redesign processes and implement various forms of information technology (IT) to increase productivity, lower costs, and improve quality of care. Unfortunately, large health IT investments often do not achieve the expected levels of improvement. Recognizing that significant improvements require more than just deploying IT, this minitrack seeks papers that investigate the role of information systems (IS) and IT in improving healthcare delivery as well as opportunities and challenges for IT-enabled change. The minitrack is open to papers on challenges and benefits from improved healthcare delivery over a variety of healthcare settings (e.g., hospitals, ambulatory clinics, or in the home). It is also open to multiple research methods including qualitative, quantitative, and design science approaches. We are especially interested in interdisciplinary approaches, combining for example IT, process design, as well as managerial and policy initiatives. Since national context affects healthcare delivery choices, we are also interested in multi-national studies.

Jim Ryan, Worcester Polytechnic Institute, jryan@wpi.edu

Yajiong (Lucky) Xue, East Carolina University, xuey@ecu.edu

Please consider submitting your research to one of the SIGHealth minitracks. The deadline for paper submissions is March 01, 2024, at 10:00AM EST. Please note the time cut-off. More information and submission details are available on the AMCIS 2022 Webpage via: <https://amcis2024.aisconferences.org/submissions/call-for-papers/>

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Quick Response Code (QR code) for SIGHealth...

Mike Dohan



QR code (abbreviated from Quick Response Code) is a type of matrix barcode that has gained commonality with the advent of smart phones. QR's provide quick and effortless access to websites and thanks to Mike, here is SIGHealth's very own QR.

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Networking Opportunities...



Spread the word: SIGHealth is social!



2024 Renewal of AIS Membership and Re-designating SIGHealth Interest



Please be aware that when you renew your AIS membership, you must also re-designate your interest in SIGHealth. Currently, membership in SIGHealth is \$10 USD per year. Not sure if you have paid your SIGHealth membership? Check your membership via the AIS Website.

January 2024... 57th Hawaiian International Conference on System Sciences (HICSS)

Dates: January 3 – 6, 2024
Location: Honolulu, Hawaii, USA
Registration: Registration via Webpage...



[More Details...](#)

June 2024... 32nd European Conference on Informations Systems (ECIS)

Dates: June 13 – 19, 2024
Location: Paphos, Cyprus
Submissions: November 17, 2023
Registration: Early registration begins April, 2024.



[More Details...](#)

June 2024... 27th Pacific-Asian Conference on Informations Systems (PACIS)

Dates: July 1-5, 2024
Location: Ho Chi Minh City, Vietnam
Submissions: By March 1, 2024
Registration: Early registration begins in April 2024



[More Details...](#)



August 2024... 30th Americas Conference on Informations Systems (AMCIS)

Dates: August 15 – 17, 2024
Location: Salt Lake City, Utah, USA
Submissions: March 1, 2024 10:00AM EST
Registration: Early registration begins in May 2024.



[More Details...](#)

December 2024... 46th International Conference on Informations Systems (ICIS)

Dates: December 15 – 18, 2024
Location: Bangkok, Thailand
Submissions: May 1, 2024
Registration: Early registration begins in July 2024.



[More Details...](#)

Publication Opportunities...

CFP...Health Systems Journal

Palgrave Macmillan and the OR Society have launched Health Systems, a new interdisciplinary journal. Health Systems will provide insights and perspectives to advance health systems knowledge in research and practice.

[More Details...](#)





**SPECIAL INTEREST GROUP ON INFORMATION TECHNOLOGY IN HEALTHCARE (SIG-HEALTH) BYLAWS
ASSOCIATION FOR INFORMATION SYSTEMS**

**ARTICLE I
PURPOSE AND ACTIVITIES**

SECTION 1. NAME.

The name of this organization shall be the Special Interest Group (SIG) on Information Technology in Healthcare of the Association for Information Systems, abbreviated as SIG-Health, and hereafter referred to as the SIG.

SECTION 2. STATEMENT OF PURPOSE.

The purpose of the SIG is to facilitate members in research on information technology in the context of healthcare and position the research in a way that it is relevant to academics and practitioners.

SECTION 3. ACTIVITIES.

The various activities of the SIG are to promote the exchange of professional communications among scholars and professionals responsible for education, design, implementation, and management of information systems in both private and public organizations. The activities of the SIG include:

- Providing a forum for those concerned with research on information technology in the context of healthcare;
- Providing an opportunity for the exchange of ideas with member counterparts;
- Conducting programs and conferences for the benefit of members which are focused on research on information technology in the context of healthcare;
- Providing a means for critical examination of the problems and opportunities associated with information technology in the context of healthcare.

All SIG activities must be in concert with the Constitution and Bylaws of AIS. The Executive Board of the SIG may propose additional activities.

**ARTICLE II
MEMBERSHIP**

SECTION 1. MEMBERSHIP CLASSES.

The SIG shall provide all classes of membership as contained in Article III of the Bylaws of AIS. All members of the SIG shall be members of AIS upon payment of the appropriate AIS dues.

SECTION 2. SIG DUES.

The Executive Board shall have the authority to determine the SIG dues and other payments to be made by the members of the SIG annually. The annual dues of each member for the SIG shall be paid at the

beginning of the membership year coinciding with the member's AIS membership year and collected by the AIS on behalf of the SIG.

SECTION 3. MEMBER RIGHTS.

Each member in good standing shall have the right to vote, participate in all SIG and AIS activities, and hold office in the SIG.

SECTION 4. TERMINATION OF MEMBERSHIP.

Resignation. A member of the SIG may terminate his or her membership at any time by submitting a letter of resignation to the Executive Board, removing the SIG from his or her membership portal list, or by not paying AIS and SIG dues within two (2) months of the date on which they are due.

Expulsion. A member may be expelled for conduct deemed prejudicial to the SIG by a two-thirds majority of the individual members in attendance at a general business meeting of the SIG where a quorum is present, provided that the member shall first have been served with a written notice explaining the reason(s) for the proposed expulsion, and shall be given an opportunity to challenge the proposed expulsion to those in attendance at the general business meeting.

ARTICLE III MEETINGS OF MEMBERS

SECTION 1. ANNUAL GENERAL MEETING

An annual general meeting (AGM) shall be held to install officers (if required by terms of office) and to conduct such business as required. The time, location, and other details of the meeting shall be determined by the Executive Board of the SIG and communicated to the membership.

SECTION 2. NOTICE OF MEETINGS.

A written or other notice stating the place, time, date, and hour of meetings shall be delivered to the membership at least two (2) weeks prior to the meeting. If e-mailed, such notice shall be delivered to the e-mail address of each member as it appears on the records of the SIG. The AIS Executive Director shall also be notified of all SIG meetings within said time frame.

SECTION 3. QUORUM.

Prior notice of the AGM and general business meetings having been given, 25% of the SIG members shall constitute a quorum for the purpose of such meetings of the SIG. If a quorum is not present, the AGM or general business meeting shall be adjourned until a quorum can be obtained. A quorum is not required for other meetings or events of the SIG.

SECTION 4. VOTING.

Each member in good standing with the SIG shall be entitled to one vote on business pertaining to the SIG. Decisions shall be by a majority of those participating and eligible to vote. On matters of general business, voting may be conducted by any means chosen by the Executive Board, including email. In regard to the election of officers, voting may be conducted by any means chosen by the Election Committee, including email. In regard to both election of officers and matters of general business, all members who are eligible to vote have both absentee and proxy voting rights.

**ARTICLE IV
EXECUTIVE BOARD**

SECTION 1. MEMBERS OF THE EXECUTIVE BOARD.

The Executive Board shall consist of the officers of the SIG, the Immediate Past President of the SIG, and Directors (see Article V.2). The President of the SIG shall serve as the Chair of the Executive Board. Until an Immediate Past President is available, the membership shall elect an At-Large Director as a voting member on the Executive Board.

SECTION 2. DUTIES OF THE EXECUTIVE BOARD.

The Executive Board shall serve as the governing authority of the SIG. The Executive Board shall manage the property, business, and affairs of the SIG. The Executive Board may exercise all such powers of the SIG as defined by these bylaws and the bylaws of AIS. The Executive Board shall, in furtherance of, but not in limitation of its powers, and subject to review by AIS, have the authority and power to: represent the members of the SIG for all matters, internal and external; establish policies and practices for the SIG; and approve broad arrangements for all SIG activities.

SECTION 3. MEETINGS OF THE EXECUTIVE BOARD.

There shall be at least one annual meeting of the Executive Board. Additional meetings may be called by the Chair or by at least three members of the Executive Board. The meetings shall be held at a time, place, and manner designated by the Chair. Notice of the meetings shall be given in writing or orally at least two (2) weeks prior to the meeting. Other methods of meeting in addition to face-to-face may be used.

SECTION 4. QUORUM.

Presence of more than one-half of the members of the Executive Board shall constitute a quorum for the transaction of business at any meeting of the Executive Board.

SECTION 5. VOTING.

Decisions shall be by a simple majority of those present and voting. The Chair may exercise a casting vote if the need arises.

SECTION 6. PARLIAMENTARY PROCEDURE

Robert's Rules of Order shall govern all parliamentary procedure unless otherwise specified.

**ARTICLE V
OFFICERS AND MEMBERS OF THE EXECUTIVE BOARD**

SECTION 1. OFFICERS.

The officers of the SIG shall consist of the Immediate Past President, President, President-Elect, Secretary and Treasurer. No person may hold multiple offices at the same time. The officers of the SIG must be members in good standing with the SIG and AIS. The period of each office is two years unless decided otherwise by the Executive Board. However, extensions beyond two years can be approved by a majority of the membership present at the AGM.

Elected officers in the prior SIG structure will transition to the new SIG structure in the following way. The immediate past SIG Chair will take the Immediate Past President position and serve a two-year term beginning at the next election, the SIG Chair will become President and serve a two-year term beginning

at the next election, and the SIG Vice Chair will become an At-Large Director of the SIG and serve until the end of his elected term.

SECTION 2. DIRECTORS.

In the event that At-Large Directors of the SIG (such as Events Director, Publications Directors, etc.) are deemed to be necessary or desirable by the membership of the SIG, such additional Director positions may be established at the annual meeting. Directors shall serve from the date of the annual meeting at which they are elected for a term of two years and until their respective successors assume office.

SECTION 3. NOMINATION.

A Nominations and Election Committee chaired and selected by the Immediate Past President shall seek and nominate at least one candidate for each Officer and Director position to be filled on the Executive Board no later than 30 days prior to the annual election. Nominations may also be made by any member eligible to vote by sending the name of the nominee to the Election Committee no later than 30 days prior to the annual election providing the nominee has given prior consent.

SECTION 4. ELECTIONS.

The annual election of the SIG officers and the At-Large Directors (if any) of the Executive Board will be held during the annual general meeting of the SIG by a method to be chosen by the Nominations and Election Committee. Each voting member, as described in Article IV.4 above, shall be entitled to one vote. Voting shall be conducted in a manner deemed appropriate by the Election Committee. The nominee receiving the most votes cast shall fill each position.

SECTION 5. REMOVAL.

Any officer or member of the Executive Board may be removed by a vote of the majority of the voting members at an annual general or business meeting of the SIG, or by postal or e-mail voting by 25% of the SIG membership. Such a vote must be recommended and scheduled by the Executive Board. Notification to the voting members that a vote will be conducted for removal of an officer or member of the Executive Board must be made no less than two (2) weeks prior to the vote being taken.

SECTION 6. RESIGNATIONS.

Any officer or member of the Executive Board may resign at any time by giving written notice, including e-mail, to the President or Secretary of the SIG. Such resignation shall take effect at the time specified therein; and, unless otherwise specified, the acceptance of such resignation shall not be necessary to make it effective. The President may resign at any time by giving written notice, including e-mail, to the AIS Vice-President of SIGs and Chapters and the AIS Executive Director.

SECTION 7. VACANCIES.

For offices other than President-Elect, a vacancy occurring in the elected offices for any reason shall be filled by appointment by the President with the approval of the majority of the Executive Board. A vacancy in the office of President or President-Elect shall be filled by election, regular or special, by the SIG's membership. Such appointment shall continue until the next annual general meeting. In the event that a vacancy occurs in the first year of a two-year term, the person elected at the next annual meeting shall serve a term of only one year, to restore the pattern of staggered elections.

SECTION 8. DUTIES OF THE PRESIDENT.

The President shall be the chief executive officer of the SIG. The President shall perform all duties that pertain to the office of the President and that may be assigned by the Executive Board. The President's primary duties shall be:

- Preside over all meetings of the members of the SIG.
- Call and chair all Executive Board meetings.
- Designate all committees and their chairpersons, with the concurrence of the Executive Board.
- Supervise all other officers of the SIG and see that their duties are properly performed.
- Accept and receive donations, gifts, devises, and bequests.
- Coordinate the SIG's activities and conduct any necessary business with external organizations.
- Ensure that all orders and resolutions of the Executive Board are put into effect.
- Submit at the annual general meeting an annual activity report of the operations of the SIG for the preceding year.
- Assure the timely submission of all requested forms, documents, and communications to and from AIS.

SECTION 9. DUTIES OF THE SECRETARY.

The Secretary shall be the chief administrative officer of the SIG and shall perform all duties that pertain to the office of Secretary and that may be assigned by the President and the Executive Board. The secretary's primary duties shall be to:

- Keep minutes of the annual general meeting and other business meetings of the SIG.
- Attend the meetings of the Executive Board and act as the clerk thereof and record all the acts, notes, and minutes of the meeting.
- Submit an annual Activity Report (and any other reports) to the AIS Vice President of SIGs and Chapters as requested.
- Notify SIG members and members of the Executive Board of all meetings.
- Perform other duties as time to time assigned by the President.

SECTION 10. DUTIES OF THE TREASURER

The Treasurer shall be the chief financial officer of the SIG and shall perform all duties that pertain to the office of Treasurer and that may be assigned by the President and the Executive Board. The treasurer's primary duties shall be to:

- Maintain the financial records of the SIG and produce an annual financial report.
- Review all applications for membership and maintain a membership roster.
- Submit an annual Financial Report to the AIS Vice President of SIGs and Chapters.

SECTION 11. DUTIES OF THE IMMEDIATE PAST PRESIDENT.

The Immediate Past President of the SIG shall serve as a voting member of the Executive Board and as the chair of the Nominating and Election committee. The Immediate Past President will assist the President as required, and chair annual and special meetings in the absence of the President.

SECTION 12. DUTIES OF PRESIDENT-ELECT.

The President-Elect shall serve as a general assistant to the President and shall assume the office of President at the end of the term of office of the President.

SECTION 13. DUTIES OF DIRECTORS

The duties of At-Large Directors will be determined and defined by the Executive Board.

ARTICLE VI COMMITTEES

SECTION 1. SPECIAL COMMITTEES.

The President, with the concurrence of the Executive Board, may establish and appoint special committees, not having and exercising the authority of the Executive Board, to aid and assist the President and the Executive Board in the management of the affairs of the SIG.

SECTION 2. NOMINATING AND ELECTION COMMITTEE.

Not less than forty (40) days prior to the annual election of officers and directors, the Immediate Past President, with the consent of the Executive Board, shall appoint at least two (2) additional members to a Nominating and Election Committee chaired by the Immediate Past President. This Committee will consist of voting members of the SIG. This committee will prepare a slate of nominees for SIG offices and conduct the subsequent annual election of officers and directors of the SIG according to the processes and procedures set out in preceding sections.

ARTICLE VII FINANCES

SECTION 1. FISCAL YEAR.

The fiscal year of the SIG shall coincide with the fiscal year of AIS.

SECTION 2. FINANCIAL ACCOUNTS.

The Treasurer shall establish and maintain bank accounts for the financial assets of the SIG. Only the President and the Treasurer may make deposits and withdrawals from these bank accounts.

SECTION 3. ASSETS.

The SIG may buy, own, and/or dispose of assets, financial or otherwise, that are necessary or desirable in the pursuit of the SIG's goals and objectives.

SECTION 4. LIABILITIES.

The SIG shall not enter into any contract or agreement or undertake any action that could result in any obligation or liability to AIS without the express written consent of the AIS Executive Director.

SECTION 5. FINANCIAL REPORTS.

The Treasurer shall provide to the Executive Board an annual written report of the financial status of the SIG, which any member of the SIG may inspect upon request. This report shall also be submitted annually to AIS, through the AIS Vice President of SIGs and Chapters. An independent representative appointed by the Executive Board shall review the Treasurer's accounts annually at the end of the fiscal year.

SECTION 6. FUND DEPOSITS.

All funds of the SIG shall be promptly deposited in qualified bank accounts established in the SIG's name by the SIG Treasurer. Any funds acquired by the SIG shall be clearly marked for and deposited to the

account of the SIG. Funds of the SIG shall not be co-mingled with the funds of any other entity notwithstanding that said funds may be deposited with and managed by AIS.

SECTION 7. FUND DISBURSEMENTS.

Checks for all disbursements of funds of the SIG shall be signed by the Treasurer, or by the President, or by the AIS Executive Director (or designee).

SECTION 8. DISSOLUTION.

Prior to dissolution of the SIG, a special meeting shall be convened to nominate representatives to manage the disposition of the assets of the SIG. After paying or making provision for the payment of all the liabilities of the SIG, the remaining assets of the SIG shall be remitted to AIS.

**ARTICLE VIII
AMENDMENTS**

SECTION 1. AMENDMENTS

Amendments to these bylaws shall be adopted by two-thirds (2/3) vote of the members present at any regular meeting held one month or more after a regular meeting at which the proposed amendment(s) were read, or after giving written notice thereof (electronic is acceptable) to the membership one week prior to the action on such amendment(s).

Section 2. APPROVAL

These bylaws and all amendments or additions thereto shall not become effective until approved by the Association for Information Systems.

These Bylaws were adopted and approved on March 15, 2012.



SIG Chair signature

E. Vance Wilson
(SIG Chair printed name)

APPROVED:

Executive Director
Association for Information Systems

Please return two signed copies to:
Association for Information Systems
P.O. Box 2712
Atlanta, GA 30301

Once approved, one copy will be signed by the AIS Executive Director and returned to the SIG.

11:36



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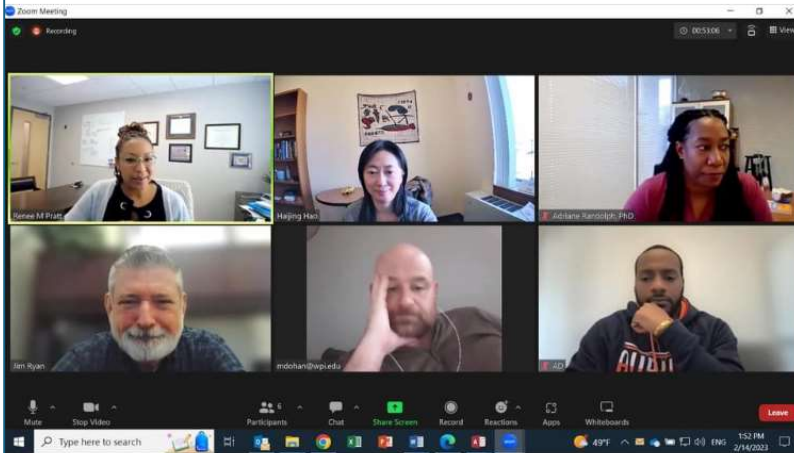


AIS SIG-Health



Posted by Haijing Hao
Feb 14, 2023 · 🌐

Just had our SIG Health Spring 2023 business meeting. A great year ahead and look forward to seeing colleagues at AMCIS Panama City.



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AIS SIGHealth: A Special Interest Group of the AIS

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February 29, 2024

Fall 2023 Newsletter

The Fall 2023 issue of the AISSighealth Newsletter, Volume 16, Issue 1, celebrates the Association for Information Systems Special Interest Group in Healthcare's achievements, including being named an AIS Outstanding SIG again. It features articles on the criteria for an outstanding SIG, officer information, winners of the 2023 Best Paper [...]

November 7, 2023

WORKSHOP: Towards People Centered Healthcare: A Workshop on Community Engagement

Dec 14, 2023 Venue: Administrative Staff College of India (ASCI) campus Co-program Coordinators Dr. Krishna Reddy ACCESS Health International/Global Learning Collaborative for Health Systems Resilience Dr. Mohan Tanniru Ph.D. (College of Public Health, U of Arizona and Henry Ford Health, Detroit, MI)

July 5, 2023

CALL FOR PAPERS: 2023 HITS-Health Information Technology Symposium

(Formerly the SIG-Health Pre-ICIS Workshop) An AIS SIG-Health Sponsored Workshop Date/Time: Friday, August 11, 2023 at 7:00 PM local time, Panama City, Panama Theme: The Deep Waters of Healthcare IT HITS (formerly the SIG-Health Pre-ICIS Workshop) will this year be a pre-conference activity of the Americas Conference on Information Systems [...]